

STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND SURVEYORS

MINUTES OF THE MEETING OF THE BOARD

DATE 13 December 2011

**PLACE 1511 Pontiac Avenue, Building 69-1 Conference Room,
Cranston, RI**

MEMBERS PRESENT Chairman John Mensinger, Vice Chairman Louis Federici, Secretary Richard S. Lipsitz, Board Members Daniel R. Cotta and Michael J. McCormick.

MEMBERS ABSENT: None

OTHERS PRESENT Ms. Christina M. Styron, Administrative Assistant

**Mr. Brian J. Riggs, DBR Administrator, Financial Management
(Present 1:15 to 3:33)**

CALLED TO ORDER Chairman Mensinger called the meeting to order at 1:15 PM.

AGENDA ITEM #1 Secretary Lipsitz made a motion, seconded by Vice Chairman Lipsitz, to Approval of Minutes approve the Regular Minutes of the 8 November 2011 meeting with

revisions on Agenda Items 4.e, 4.f. and 4.i.. The motion was passed

unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice

Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

AGENDA ITEM #2 Because of the nature of the following items, Mr. McCormick made a

Executive Session motion, seconded by Mr. Cotta, to hold an Executive

Session according to Section 42-46-5a of the Rhode Island General Laws,

for sessions or work sessions pertaining to collective bargaining or litigation

under Section 42-46-5(a)(2) and for investigative proceedings regarding

allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and

the motion was passed unanimously; five in favor. Voting in favor were

Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz,

Mr. Cotta

and Mr. McCormick at 1:20 PM.

Mr. McCormick made a motion, seconded by Mr. Cotta, to seal the executive session and record the votes taken in executive session pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

Mr. McCormick made a motion, seconded by Mr. Cotta, pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

Record of Votes Taken in Executive Session

Executive Agenda Item #s 2a – No votes were taken.

12-13-11

Page 1 of 4

**STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND
SURVEYORS**

MINUTES OF THE MEETING OF THE BOARD

Executive Agenda Item #2.b.1.

Mr. Lipsitz made a motion, seconded by Vice Chairman Federici, to accept the NCEES FS exam score as presented which will result in one new Land Surveyor in Training. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick

Mr. Lipsitz made a motion, seconded by Vice Chairman Federici, to accept the RI PLS State Portion exam scores as presented which will result in four new registered Professional Land Surveyors. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

Adjournment Mr. McCormick made a motion, seconded by Mr. Cotta,

to come out

of Executive Session and reconvene to an open meeting pursuant to RIGL

§42 46-4. The motion was passed; five in favor. Voting in favor were

Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta

and Mr. McCormick at 1:40 PM.

In Executive Session pending matters, there is now one (1) pending matter, comprised of one (1) investigative matters and one (1) matter was closed.

End of record of votes taken in Executive Session

AGENDA ITEM #3 Vice Chairman Federici made a motion, seconded by Secretary Lipsitz, to Approval of Executive approve the Executive Session Minutes of the 19 October 2011 meeting.

Session Minutes The motion was passed unanimously; five in favor. Voting in favor were

Chairman Mensinger, Vice Chairman Federici, Secretary Lipsitz, Mr. Cotta

and Mr. McCormick.

AGENDA ITEM #4 1. Notice of CRMC Hearing was received.

Correspondence

2. A list of all of CRMC's Rules & Regulations on file with the RI Secretary of State's office was received.

3. Invitation to the NCEES MBA Forum was received. Ms. Styron will attend if approved by the appropriate State divisions.

4. An e-mail from the MBA Task regarding use of a common application form, common CE log form and electronic verifications was received.

AGENDA ITEM #4 a. Legislation

Old Business

H5470 - Engineering surveys bill – Messrs. Cotta and McCormick reported on the workshop with Messrs. Aldinger and Farhoumand of the State Board of Registration for Professional Engineers held on 8 November 2011. They hope to be meeting again within the next few weeks. They have made progress on approximately 85% of the so-called "Task List". A written report will be submitted.

b. PDH Approval Requests – There were no requests for review.

12-13-11

Page 2 of 4

STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND

SURVEYORS

MINUTES OF THE MEETING OF THE BOARD

c. Administrative Issues

1. Website - There was no discussion.

2. Any Other Administrative Issues - There were no other Administrative issues.

d. NCEES – There was no discussion.

e. Procedural & Technical Standards

1. Review plan standards

2. Review Data Accumulation, Control and Compilation Sections

3. Schedule workshop

PLS Alfred DiOrio is assisting on the revision of the standards.

f. Rules and Regulations – There was no discussion.

g. Regulatory Agencies – There was no discussion.

1. Statutory Enforcement Strategies – There was no discussion.

h. PLS Exam.

Vice Chairman Federici will assign categories for new questions to Board Members.

i. Proposed Informational Bulletins

1. Chairman Mensinger hopes to have a draft by the next meeting.

2. Elevation Certificates – There was no discussion.

j. Submission of digital plans by municipalities - There was no discussion.

k. Miscellaneous – There was no discussion.

1. Any Other Old Business

Mr. McCormick will be submitting a Board report for the RISPLS Newsletter regarding recent Board activities.

**AGENDA ITEM #5 a. COA Application Review –
New Business**

AI Engineers, Inc. listing David Rode as the person in responsible charge

Secretary Lipsitz made a motion, seconded by Mr. McCormick, to approve the above listed COA applications pending receipt of a Certificate of Good Standing from the RI Secretary of State's office. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Cotta. Mr. Lipsitz and Mr. McCormick.

12-13-11

Page 3 of 4

STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND SURVEYORS

MINUTES OF THE MEETING OF THE BOARD

A.R.M. Engineering, Inc. – Their COA has been lapsed since June 1, 2010. They submitted a reinstatement application on 15 November 2011.

Secretary Lipsitz made a motion, seconded by Mr. McCormick, to send them a letter asking what the firm's activities have been

regarding the land surveying part of their business since 1 June 2010 and that this application will remain pending until a response has been received and reviewed by the Board. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Cotta. Mr. Lipsitz and Mr. McCormick.

b. LSIT/PLS Application review

Danny Bolender – PLS Reciprocity (ME) applicant – Mr. Bolender appeared before the Board to further discuss his experience and qualifications.

Richard Walton – PLS Reciprocity (ME) applicant – Mr. Walton appeared before the Board to further discuss his experience and qualifications.

Vice Chairman Federici made a motion, seconded by Secretary Lipsitz, to approve the above two listed applicant to sit for the April 2012 RI State Exam. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Cotta. Mr. Lipsitz and Mr. McCormick.

Samuel Suorsa – LSIT Applicant

Mr. Suorsa has taken and passed the FS Exam in Maine.

Secretary Lipsitz made a motion, seconded by Vice Chairman Federici, to approve Mr. Suorsa's LSIT certification. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman Federici, Mr. Cotta. Mr. Lipsitz and Mr. McCormick.

c. Miscellaneous

1. Any Other New Business

d. Comments from the General Public

There were no comments.

f. Next Meeting

The next Board meeting is scheduled for 10 January at 1:00 PM.

AGENDA ITEM #6 Upon the appropriate motion, the meeting was adjourned at 3:40 PM.

Adjournment

Vice Chairman Federici made a motion, seconded by Secretary Lipsitz, to

adjourn the meeting. The motion was passed unanimously; five in favor. Voting in favor were Chairman Mensinger, Vice Chairman

Federici, Secretary Lipsitz, Mr. Cotta and Mr. McCormick.

12-13-11

Page 4 of 4